

FREE SAMPLE – ENTRY LEVEL POSITION: TEACHER

Jane A. Doe

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Employment Objective

A challenging position as a high school mathematics instructor.

EDUCATION

M. S. in Mathematics, University of Alabama, expected June, 2009.

QUALIFICATIONS

Teaching: Six years of experience working as a teacher's assistant; participation in numerous teaching workshops and seminars offered through the University of Alabama; independent reading on teaching techniques for elementary and post-secondary education.

Coursework: Calculus; real and complex analysis; linear and abstract algebra; applied and mathematical statistics; measure theory and probability; optimization; numerical analysis; simulation.

Coaching: Experience in coaching team and individual sports. Proficiency in track and field events, running, swimming, soccer, martial arts and other sports; some experience with football and baseball.

Certifications:

Teaching Credential for appropriate level of instruction and/or subjects is expected; Criminal Justice Fingerprint Clearance; Act 34 Criminal History Clearance report, an Act 151 Child Abuse History Clearance report, and a FBI Fingerprint Clearance reports on file

Achieved Red Cross CPR and first aid certifications.

EMPLOYMENT

Teaching Assistant, from 2007 to 2009 school years.

Conducted problem sessions and office hours for undergraduate and graduate statistics and operations-management science classes. Constructed tests and quizzes, graded tests and homework and provided timely and lucid solution tests.

REFERENCES

Available upon request.